



MEMORANDUM

DATE : June 7, 1999

TO: North Coast EMS Region Paramedics, EMT-Is, EMT-IIs, Provider Liaisons and Prehospital Care Nurse Coordinators

FROM: Louis Bruhnke, EMS Coordinator

RE: **Ambulance maintenance and restock: PLEASE POST**

Though the majority of providers in the North Coast EMS region assure that their ambulances are properly maintained and stocked, occasional exceptions have been noted by prehospital personnel. It is our office's experience that, once noted, oversights have generally been quickly addressed and remedied.

The provider is responsible for guaranteeing mechanisms for ambulance maintenance and restock. Particular ambulance crews are likewise responsible for ensuring that the ambulance in which they respond is properly maintained and stocked.

North Coast EMS would like to remind ambulance personnel of the process for addressing ambulance maintenance or restock failures.

The ambulance provider should be immediately alerted.

Should the provider fail to heed this alert, the nature, date, and time of this failure as well as efforts to advise the provider should be noted by the ambulance personnel.

The above documentation should be included in a Case Review report per North Coast EMS policy #2104. The case review should then be forwarded to the Prehospital Care Nurse Coordinator (PCNC) of that provider's base hospital. Please note that the PCNC of that base hospital has authority to require provider compliance.

Any questions may be addressed to your PCNC or to Louis Bruhnke, Coordinator, North Coast EMS at 445-2081.