



3340 Glenwood Street, Eureka, CA 95501 (707) 445-2081 (800) 282-0088 FAX (707) 445-0443

## MEMORANDUM

**DATE:** October 20, 2021

**TO:** Joint Powers Agency (JPA) Governing Board Members and Alternates

**FROM:** Larry Karsteadt, Executive Director  
Lee Hawkins, Fiscal Manager  
Nicole Mobley, Executive Assistant and JPA Board Secretary

**RE: North Coast EMS JPA Governing Board Meeting: October 28, 2021 Agenda and Packet**

The next Joint Powers Authority (JPA) Governing Board meeting is scheduled for:

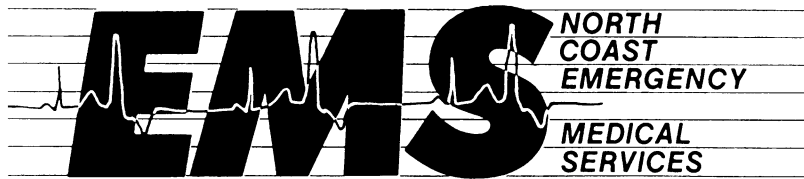
**Thursday, October 28, 2021 at 10:00am via Zoom (the link is in the attached Agenda)**

The October 28<sup>th</sup> JPA Board meeting will include program updates and requests to: accept the continuation of STEMI Receiving Center designation of St Joseph Hospital, accept specific wording associated with the Del Norte Ambulance Exclusive Operating Area, accept the Warrant List, and change the scheduled date of the next meeting. A Closed Session to discuss a proposed Executive Assistant position salary adjustment will proceed a request to accept the FY 2020-21 Year-End Fiscal Reports, the FY 2021-22 Quarter 1 Fiscal Reports, and pending the outcome of the Closed Session request, approve the Proposed FY 2021-22 GF and HPP Disaster Budget Revisions as shown in the Quarter 1 Reports.

Please let us know if you have any questions.

cc: Gary Pace, M.D, Interim Lake County Health Officer  
Neal Lopez, Del Norte County CAO  
Elishia Hayes, Humboldt County CAO  
Carol J. Huchingson, Lake County CAO  
Sofia Pereira, Public Health Director, MHOAC, Humboldt County  
Doug Shaw, COO, Mad River Community Hospital  
Dr. Roberta Luskin-Hawk, M.D., Administrator, St. Joseph and Redwood Memorial  
Matt Rees, Administrator, Jerold Phelps Community Hospital  
Scott Knight, CAO, Sutter-Lakeside Hospital  
Mitch Hanna, CEO, Sutter Coast Hospital  
David Santos, VP Operations, Adventist Health Clearlake  
Doug Boileau, Humboldt County EMCC Chair

Jaison Chand, City Ambulance  
Jim Dowdy, Lake County EMCC Chair  
Ron Sandler, Del Norte Ambulance  
Lake County Fire Chiefs  
Dan Brattain, Cal-ORE/REACH  
Joe Gregorio, Cal-ORE/REACH  
Tuan Hoang, M.D., Trauma Medical Director, St Joseph Hospital  
Bruce Barker, M.D., Trauma Medical Director, Mad River Community Hospital  
Kari Vandiver, Trauma Nurse Manager, St Joseph Hospital  
Tina Wood, Trauma Nurse Manager, Mad River Community Hospital  
Karen White, CNO, Jerold Phelps Community Hospital  
Colleen Assavapisitkul, CNE, Adventist Health Clearlake  
Pauline Orr, CNE, Sutter Lakeside Hospital  
Kerin Mase, CNO, Sutter Coast Hospital  
Matt Karp, M.D, Medical Director North Coast EMS  
Wendy Chapman, Associate Director North Coast EMS  
Kayce Hurd, Regional EMS/Disaster Coordinator North Coast EMS  
Stayce Curry, R.N., Behavioral Health Contractor  
Rita Henderson, R.N., Trauma Nurse and EDAP Contractor  
Pam Mather, Exclusive Operating Area Contractor



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## North Coast EMS Joint Powers Governing Board

### Meeting Agenda

Thursday October 28, 2021 - 10:00am

This meeting will be using the ZOOM platform. Please use the link, or phone number listed below:

<https://us02web.zoom.us/j/86903715171>

Meeting ID: 869 0371 5171  
One tap mobile  
+16699006833,,86903715171#

*Unless otherwise noted, all items on the agenda are subject to action by the Governing Board.*

#### A. Call to Order:

1. Welcome and Introductions (Bohn)
2. Agenda Additions, Corrections and/or Deletions (Bohn)

**B. Consent Calendar** -These items are routine in nature. Prior to the meeting, any member of the public may request any member of the Board to pull a particular item for further discussion. During the meeting, any Board member may do so, and any attendee may request any Board member to do so.

1. **Subject:** Request to Approve the March 11, 2021 and the June 24, 2021 Minutes (Bohn)  
**Recommendation:** Approve Minutes from Both Meetings
2. **Subject:** FY 2020-21 General Fund Fourth Quarter Progress Report, the FY 2020-21 HPP COVID Third and Fourth Quarter Progress Reports, the FY 2020-21 HPP Disaster Year-End Report Update and the FY 2021-22 General Fund First Quarter Progress Report (Karsteadt/Chapman/Hurd/Disaster Liaisons)  
**Recommendation:** Receive Written Reports
3. **Subject:** State General Fund (GF) FY 2022-23 Contract, GF Augmentation Request, HPP Disaster Contract and ICEMA Contract Updates (Karsteadt)  
**Recommendation:** Receive Written Report

### C. Old Business

- 1. Subject:** Last Chance Grade Status Report (Supervisor Short)  
**Recommendation:** Informational Only
- 2. Subject:** Trauma and EMS for Children Subspecialty System Updates, and ST-Evaluation Myocardial Infarction (STEMI), including Request to Accept Designation Decision (Karsteadt/Karp/Henderson/Shontz)  
**Recommendation:** Accept Updates and STEMI Designation Decision
- 3. Subject:** Regional EMS, Trauma, EMS for Children, STEMI and Quality Improvement Plan Updates (Karsteadt/Hurd/Henderson/Shontz).  
**Recommendation:** Informational Only
- 4. Subject:** Humboldt County Exclusive Operating Area (EOA) and Del Norte Ambulance (DNA) EOA Status Report, including acceptance of EOA Wording Specific to Del Norte Ambulance (Karsteadt/Mather)  
**Recommendation:** Receive Updates and Accept the Proposed EOA Wording for DNA
- 5. Subject:** Request to Reschedule the December JPA to late January or mid-February 2022 (Governing Board)  
**Recommendation:** Thursday, February 24, 2022

### D. Closed Session – Executive Assistant Salary Adjustment Increase (Karsteadt)

### E. Fiscal Business:

- 1. Subject:** Request to Accept the Year-to-Date Warrant List (Sent to JPA Board Members Only)  
**Recommendation:** Accept Warrant List
- 2. Subject:** Request to Accept the FY 2020-21 Year-End Fiscal Reports and approve the FY 2021-22 Quarter 1/Budget Revision Reports (Karsteadt/Hawkins)  
**Recommendation:** Accept Fiscal Reports and Approve Budget Revisions

### F. Other Business: JPA Board Members, North Coast EMS, Guests

**Next meeting date: TBA**